



## LeRoy CUSD #2 Procedures for Accelerated Placement Determination

Board Policy 6:135 - Accelerated Placement Program states the Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student’s parent(s)/guardian(s);
2. Notification processes that notify a student’s parent(s)/guardian(s) of a decision affecting a student’s participation in the APP; and
3. Assessment processes that include multiple valid, reliable indicator.

The APP steps are as follows:

<b>Step 1</b>	<p>Parent/Guardian(s) must submit the “Accelerated Placement Request” form to the building principal between March 1 and April 15 of the prior school year to have his/her child assessed and considered for early entrance into Kindergarten or for grade level advancement for grades 1-12.</p>
<b>Step 2</b>	<p>Within 10 school days after receiving a letter of request for accelerated placement, the members of the District Placement Team will evaluate <b>baseline criteria</b> to determine whether an evaluation for advance placement is warranted. To determine whether an evaluation is warranted, members of the District Placement Team will review the following existing data about the student:</p> <ul style="list-style-type: none"> <li>● <i>Submitted Written Request</i></li> <li>● <i>Checklist and letter of recommendation</i> <ul style="list-style-type: none"> <li>○ For early entrance to Kindergarten: Daycare/Pre-K referral</li> <li>○ For placement into grades 1-12: Teacher recommendation</li> </ul> </li> <li>● <i>Achievement Data</i> <ul style="list-style-type: none"> <li>○ For early entrance to Kindergarten: Student scored at or above the 90th percentile (<i>Composite Score</i>) in all three areas of the Kindergarten screening tool (Dial-4) assessment.</li> <li>○ For placement into grades 1-12: Student scored at or above the 90th percentile on both areas (ELA and Math) on the most recent district assessment.</li> </ul> </li> </ul> <p>The District will provide the student’s parent/guardian(s) with written notice regarding the results of the baseline determination. <u>For cases that do not warrant an evaluation, the process ends here.</u> For cases warranting an evaluation, the District Placement Team will proceed to Step 3. <b>*The guardian must give written consent to conduct the evaluation.</b></p>

<p><b>Step 3</b></p>	<p>If an evaluation is deemed necessary, the District's Placement Team will implement Iowa Acceleration Protocol and review the following components:</p> <ul style="list-style-type: none"> <li>● Student interview conducted by the School Psychologist</li> <li>● Observation of the student in age-appropriate school setting by member(s) of the District Placement Team</li> <li>● BASC-3 (or equivalent) Parent and/or Teacher rating scale</li> <li>● Current teacher or school recommendation and explanation for grade acceleration</li> <li>● Review of student work</li> <li>● Student will complete required assessments and perform at or above the required results: <ul style="list-style-type: none"> <li>○ Ability = Minimum IQ of 130 or above</li> <li>○ Achievement = At or above the 90th Percentile</li> <li>○ Aptitude = At or above the 75th percentile</li> </ul> </li> </ul>
<p><b>Step 4</b></p>	<p>A meeting is scheduled within 45 calendar days of the written consent to conduct the evaluation with the District Placement Team to provide the student's parent/guardian(s) with written notice of eligibility determination.</p> <ol style="list-style-type: none"> <li>1. If the student is found eligible for advance placement, the District Placement Team will prepare and provide the student's parent/guardian(s) with a written plan detailing the type of acceleration the student will receive and strategies to support the student.</li> <li>2. If the student is NOT found eligible for advanced placement, the District Placement Team will provide the student's parent/guardian(s) with written documentation of the decision. Parent/guardian(s) will also be provided notice of their right to appeal the eligibility determination, within five calendar days after receiving the determination, by submitting a written request to the Superintendent.</li> </ol>
<p><b>Step 5</b></p>	<p>Within 10 calendar days after receiving the written appeal request, the Superintendent reviews the case, and provides the student's parent/guardian(s) with written notice of his/her decision. The Superintendent's decision is final.</p>
	<p>Member of the District Placement Team: student's principal, minimum of one of the student's teachers, school psychologist, school social worker and/or guidance counselor</p>