
LEROY COMMUNITY UNIT SCHOOL DISTRICT No. 2

Board of Education Members

President: Kevin Daugherty
Vice President: Bob Spratt
Secretary: Jennifer Tarr

Wendy Dooley
Tracey Holoch
Andy Johnson
Bryon Owens

Board Recording Secretary: Karin Morgan

Superintendent: Gary Tipsord (309) 962-4211 Fax: (309) 962-9312

BOARD OF EDUCATION MINUTES Tentative Budget Hearing Monday, July 11, 2022 – 7:00 p.m.

A. Call to Order.

President Kevin Daugherty called the Tentative Budget Hearing of the Board of Education to order at 7:15 p.m. in the Administrative Board Room at the LeRoy CUSD #2, 805 North Barnett Street, LeRoy, Illinois.

B. Roll Call.

Present were Kevin Daugherty, Wendy Dooley, Tracey Holoch, Any Johnson, Byron Owens, Bob Spratt, and Jennifer Tarr. Superintendent Gary R. Tipsord was present as were Administrators Erin Conn and Steve Reschke.

The Board of Education suspended their Tentative Budget Hearing and allowed Visitor Scott Engstrom to present to the Board on some solar options.

The Board resumed their Tentative Budget Hearing at 7:47 p.m.

C. Presentation of the FY23 Tentative Budget.

Mr. Tipsord presented the FY23 Tentative Budget to the Board of Education.

D. Hear Public Comment to the Board.

None.

E. Adjournment.

A motion was made by Bryon Owens, seconded by Andy Johnson, to adjourn the Tentative Budget Hearing at 7:55 p.m.

Regular Board Meeting
Monday, July 11, 2022 – 7:00 p.m.

A. Call to Order

President Kevin Daugherty called the regular meeting of the Board of Education of to order at 7:55 p.m. in the Administrative Board Room of the LeRoy District Office, 805 North Barnett Street, LeRoy, Illinois.

B. Roll Call

Present were Kevin Daugherty, Wendy Dooley, Tracey Holoch, Andy Johnson, Bryon Owens, Bob Spratt, and Jennifer Tarr. Superintendent Gary Tipsord was also present. Administrators Erin Conn and Steve Reschke were also in attendance.

C. Approval of the June 13, 2022 Regular Meeting Minutes.

A motion was made by Wendy Dooley, seconded by Bob Spratt, to agree to approve the minutes of the June 13, 2022 Regular meeting as presented. 7 yeas 0 nays. Motion carried.

D. Approve Consent Agenda

A motion was made by Tracey Holoch, seconded by Bryon Owens, to approve the consent agenda (payroll, Treasurer's Report, Bills, Imprest Fund and Activity Funds) as submitted.

Payroll for June, 2022 in the amount of \$353,664.66 plus board contributions as follows:

\$7,734.81 to Internal Revenue Service for FICA;

\$7,525.31 Internal Revenue Service for Medicare;

\$30,934.62 to Blue Cross Blue Shield for major medical insurance;

\$33,681.24 to Teachers' Retirement System for 9.0% employer contributions;

\$2,047.08 to Teachers' Retirement System for .58% employer contributions;

\$273.07 to Teachers' Health Insurance System for .92% employer contributions;
and

\$9,799.90 Illinois Municipal Retirement Fund for 9.67% support staff retirement.

Treasurer's Report as of June 30, 2022 as follows:

| | <u>CASH IN BANK</u> | <u>INVESTMENTS</u> |
|------------------------|---------------------|--------------------|
| a. Education Fund | 677,077.63 | 1,759,450.88 |
| b. Building Fund | 493,265.44 | 702,888.43 |
| c. Bond & Interest | 368,617.30 | 680,468.88 |
| d. Transportation Fund | 216,002.47 | 282,101.62 |
| e. IMRF/FICA | 94,307.78 | 170,037.67 |
| f. Site & Construction | 5.00 | (5.00) |
| g. Working Cash Fund | 269,278.17 | 290,420.22 |
| h. Tort | 20,369.68 | 137,374.51 |
| i. Life Safety | 103,391.06 | 99,002.17 |

Bills as follows:

| | |
|--------------------------|--------------|
| a. Education Fund | \$57,802.19 |
| b. Building Fund | \$25,097.05 |
| c. Bonds & Interest | |
| d. Transportation Fun | \$1,705.80 |
| e. Site and Construction | \$184,665.15 |
| f. Lease | |
| g. Tort | \$184,665.15 |
| h. Life Safety | |
| i. IMRF/FICA | |
| j. Paid by Journal Entry | \$58,779.78 |

Reimbursement of the Imprest Fund in the amount of \$188.52.

The activity account reconciliation for the Elementary Activity Account for June, 2022 is attached. The activity account reconciliation for the Jr./Sr. High School for June, 2022 is attached.

Yeas: Kevin Daugherty, Wendy Dooley, Tracey Holoch, Andy Johnson,
Bryon Owens, Bob Spratt, Jennifer Tarr

Nays:

Absent:

E. Public Comment to the Board

None.

F. Comments from Visitors to the Board.

Scott Engstrom presented earlier to the Board of Education some solar options and key questions regarding solar energy.

G. Academic Spotlight.

The Academic Spotlight will be in August and will be related to the summer professional development engaged in by our instructional staff.

H. Administrative Reports.

Clarifying Questions

1. Mrs. Erin Conn: See attached report.
2. Mr. Jeff Baughman: See attached report.
3. Mr. Steve Reschke: See attached report.
4. Mrs. Maggie Baughman: See attached report.
5. Mrs. Kelsey Winterland: See attached report.
6. Mr. Gary Tipsord: See attached report.

I. Old Business.

1. Discussion was held concerning the capital improvement projects for SY2021-22
2. Discussion was held regarding IASB Policy Update Issue 109. This is the second reading.
3. A motion was made by Jennifer Tarr, seconded by Wendy Dooley, to approve the bread bid to Alpha Baking for the 2022-23 school year. 7 years 0 days. Motion carried.

J. New Business.

1. A motion was made by Wendy Dooley, seconded by Jennifer Tarr, to agree to approve the tentative Fiscal Year 2023 Budget as presented. 7 years 0 days. Motion carried.
2. A motion was made by Tracey Holoch, seconded by Bryon Owens, to agree to leave the executive session minutes from January 2022 through June 2022 closed. 7 years 0 days. Motion carried.
3. A motion was made by Jennifer Tarr, seconded by Bob Spratt, to authorize routine financial and regulatory procedures as follows:
 - Payment of recurring bills.
 - Appointment of Mark Edmundson, as the LeRoy CUSD #2 Treasurer/Supervisor of Payroll & Finance.
 - Investment of district funds by the School Board President (Kevin Daugherty), School Board Treasurer (Mark Edmundson), and the School District Superintendent (Gary R. Tipsord).
 - Appointment of Gary R. Tipsord as primary custodian and Mark Edmundson as secondary custodian of the Imprest Fund.
 - Appointment of Erin Conn (Elementary), Jeff Baughman (Jr./Sr. High) and Steve Reschke (LPA) as primary custodians and Amy Bunn (Elementary), LeAnn Gaffney (Jr./Sr. High), and Carla Underhill (LPA) as secondary custodians of the Activity Accounts.

- Identify our depositories as Busey Bank, Flanagan State Bank, First Farmers State Bank, PMA-ISDLAF, and Illinois Funds.

7 yeas 0 nays. Motion carried.

4. A motion was made by Wendy Dooley, seconded by Bryon Owens, to agree to schedule a special meeting of the Board of Education for July 25, 2022 at 6:00 p.m. in the District Administrative Board Room, 805 North Barnett Street, LeRoy, Illinois. 7 yeas 0 nays. Motion carried. The purpose of this meeting will be to award the parking lot bid for the west parking lot in front of the Elementary School.

K. Enter Executive Session.

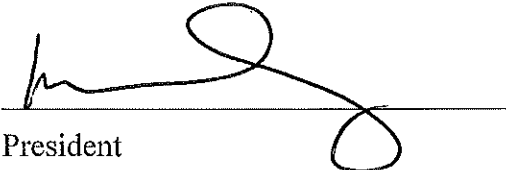
1. A motion was made by Bryon Owens, seconded by Wendy Dooley, to agree to enter into executive session at 8:13 p.m. 7 yeas 0 nays. Motion carried.
2. A motion was made by Wendy Dooley, seconded by Bryon Owens, to return to open session at 8:42 p.m. 7 yeas 0 nays. Motion carried.

L. Discuss, Consider, and Approve Personnel and Employee Contractual Issues.

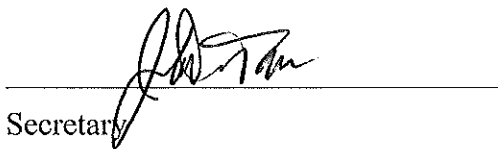
1. A motion was made by Andy Johnson, seconded by Wendy Dooley, to agree to employ Mary Catherine Irvin as a district custodian as presented. She will begin her employment on July 21, 2022. 7 yeas 0 nays. Motion carried.
2. The Board recognized the list of Part Time Temporary employees as of July 11, 2022.

M. Adjournment.

A motion was made by Tracey Holoch, seconded by Bryon Owens, to agree to adjourn the meeting at 8:44 p.m. 7 yeas 0 nays. Motion carried.



President



Secretary

Student Achievement

- Registration
 - Aug. 8 & 9
 - 8 – 11AM
 - 1 - 4PM
- New Family Building Tours with Mrs. Conn
 - Aug. 8 & 9 from 4 – 5PM
Google Sign-Up
- Orientations
 - **August 15** Kindergarten (parents only)
5:30-6:15pm - bring supplies
 - Grades 2, 4, 6 Open House (parents & students)
4:30-5:30pm - bring supplies
 - **August 16** Grade 1 (parents only)
5:30-6:15pm - bring supplies
 - Grades 3, 5 Open House (parents & students)
4:30-5:30pm - bring supplies
- Elementary Handbook – Update
- Friendly Reminder:
 - Grade ECE/Primary HERO Room – Mrs. Hannah Larson
 - Grade 4 – Ms. Abbey Jacobs
- Summer Leadership Development
 - PD with Scott Kuffel and Olympia’s Leadership Team (June & July)
 - IASA Budget Workshop
 - CPI – Crisis Prevention Institute
 - Renewal of CPI certificate
 - 8 hour training
 - Focus on safety & deescalation techniques

Facilities

- Summer Cleaning & Projects –
 - Carpets Cleaned – DONE
 - Tile Floors Waxed – DONE
 - Painting by Dave Call – DONE
 - 5th/6th grade restrooms & ceiling
 - 4th grade restrooms – girls partitions
 - Mrs. Baughman’s previous office
 - Staff restroom
 - Touch up in a few classrooms
 - Minor painting, deep cleaning, windows - UNFINISHED
- The new addition looks fantastic and definitely provides enhanced opportunities for collaboration, professional development trainings, fine arts, and parent/community nights

Finance

- Activity Account
- Donation of \$300 from the Le Roy FUPC for student supplies in August

Community Relations

- Follow LeRoy Elementary School on Facebook
 - 616 followers
- Elementary Volunteers
 - We are looking forward to SY23 & having numerous volunteers in the building
- Met with Bill McLean (new pastor at FUPC of LeRoy)
 - Goals of LCUSD2
 - Student & Family Outreach

Erin Conn, LES Principal

Student Achievement

- LEAF Donation – Attached press release
- Health Education Transparency
 - Share standards and curriculum with families in August
 - JH begins in August
 - HS 2nd Semester
 - Same topics we have covered in health for at least 20 years
 - Point out specific week and/or days sex ed occurs
 - While these topics are unchanged from previous years, we anticipate questions.
 - Simply saying it is unchanged likely will not be transparent enough
 - Explain how to opt out of those topics
 - In 15 years, we have not had a student opt out of a topic
 - There is no new reason to now, but we anticipate we may, particularly in JH
 - Students opting out will have a study hall during those days, which we anticipate being 1-2 in JH and a week in HS

Finance

- Activity Accounts

Facilities

- Developing a plan to update HS classroom furniture that needs replaced
 - The furniture we have is approaching 20 years old and beginning to fail
- See long-term facilities plans
- We continue to discuss options for ongoing capital improvements in the JH
 - Drop ceiling and new lights in the renovated classrooms
 - Renovate JH bathroom
 - This would complete core classroom renovations

Community Relations

- Registration
 - Online opens 8/1
 - Walk in 8/8 & 8/9
 - 9-11am & 3-5pm
- 7th Grade Orientation
 - Welcome and expectations delivered via video
 - Open House 8/16 5:30pm
 - Meet teachers, tour building, etc.
- Panthers 101 Freshman Orientation
 - LEAD Mentors 8/16 1:00pm
- Facebook 2,000 followers
- Twitter 700 followers
 - @LeRoyCUSD2
- JH/HS Building Site
- Junior High Teacher Google Site
 - <http://ljh.leroyk12.org>

Student Achievement/Professional Development

- 2022-23 Master Schedule complete
- Master schedule changes for next year
 - Social Emotional Learning
 - Personal Finance – Dave Ramsey
- Three students in Driver's Ed, One taking classes at LHS (Acct.I, Econ)
- 5 students employed
- Instructional focus: HOS and SEL
- SEL program development for next year
- ISP Clear and Present Danger Conference – July 11th
- Threat Assessment Conf. Aug 4
- Grad Class complete

Finance

- Activity Accounts
- Current Enrollment:
 - 13 students total
 - 2 from Blue Ridge
 - 3 from Heyworth
 - 8 in-districtTwo interviews pending

Community Relations

- Concessions in Fall (?)
- Consistent communication with all stakeholders

Facilities

- Preliminary cleaning completed
- Painting completed

Student Achievement/PD

Pre-K Summer Planning

PFA Teachers/Admin. Program Audit Meeting
PFA Teachers and Admin. will complete individual ECCERS evaluations of the PFA program. Follow up meeting to review evaluations and make adjustments where needed.
PFA Teachers will review lesson plans and alignment to IELDS.
Preschool Screening July 28th

Literacy Team

Met to prepare materials for the Literacy Paraprofessional PD that will be offered in August.

Panther Camp

LEGO Challenges, Escape Room Activities, Crafting, and Dessert Cooking. Art with Miss. Kirby and STEAM with Mrs. Buckley. Visits to the Library, Dawson Lake, Bowman Park, Millie's, Parkland Planetarium, and the Replex.
Upcoming visits: Miller Park Zoo/splash pad, Pheasant Lanes Bowling, and Princess Theater.

Panther Programming

SmartCare

New childcare program to help streamline registration, invoicing, employee scheduling, parent interaction.
Mrs. Bunn and Mrs. Baughman trained on new childcare program, SmartCare.

Facility

July 4th-8th Panther Camp was closed to support summer tech. work and building waxing.

Finance

PFA 3-5 Grant Submitted to ISBE

Community Relations

PreK Screenings July 28th.

Margaret Baughman, Associate Elementary Principal

Student Achievement

Finance

Profile of a Graduate

*See attached SY 2021-2022
Profile of a Graduate
Annual Report*

Community Relations

- **Profile of a Graduate Marketing Plan for July, August, September & October**
 - POG Annual Report (12+ pages) to be broken down and communicated via social media this summer.

Student Achievement/Professional Development

- Summer Graduation Class: Mr. Reschke and Mr. Baughman
- Administrative Team Summer PD: July 19 & 20
- IASA Board Meeting: July 26 – 30
- Superintendent Goals for SY2022-23
 - Development of an affirming approach to the SEI challenges
 - Long-term facility plan
 - Integration of our new commons space to engage the community
 - Long-term financial projections to account for potential windmill revenue

Finance

- FRIS: Update in your E-Packet
- Trending Expenditure in your E-Packet
- Trending Revenue in your E-Packet
- Big Four Chart in your E-Packet

Facilities

- Update in Regular Meeting

Community Relations

- Website Posts
 - Threat Assessments
 - NSES
 - Use of Federal Revenue
- Safe Opening of Schools...Again
- Soft Opening of the Auditorium

Gary R. Tipsord, Superintendent